

APPLICATION FORM



FRIEND OF THE SCOTTISH COMMUNITY DRAMA NATIONAL SCRIPT LIBRARY

3:6 TACONIC BUILDING, SUMMERHALL ARTS CENTRE

SUMMERHALL PLACE, EDINBURGH EH9 1PL

library@scda.org.uk

ON BEHALF OF.....GROUP, I HEREBY APPLY TO JOIN
THE SCDA NATIONAL SCRIPT LIBRARY FRIENDS SCHEME AS A **GROUP MEMBER** FOR AN
ANNUAL FEE OF £20

NAME.....

ADDRESS.....

E-ADDRESS.....

TELEPHONE.....

NUMBER OF MEMBERS IN GROUP..... (approximation will suffice)

SIGNED.....DATED.....

TERMS OF USE:

- **No charge for Friends coming to the Library personally** to borrow scripts for up to nine weeks for reading purposes.
- **Maximum loan:** 9 single titles, 1 set of scripts plus 6 singles, 2 sets plus 3 single titles or 3 sets of scripts.
- **Ordering by post:- £2 for the first script; 50p per each successive script for a period of nine weeks;** if kept longer, then this charge will be applied for every nine week period. (One exception will be when the Library is closed for holidays.) An additional charge shall be made to cover postage costs.
- **Scripts to be returned as soon as possible either by hand or by post.** Parcels, properly packed and clearly labelled may be handed in at Summerhall Reception. The hirer's name should be clearly indicated whether posted or delivered by hand.
- **Late returns will be charged at 20p per script per week and will be enforced.** Exceptions to return dates will be made when the Library is closed for holidays. Lost items will be charged at current replacement value.
- **If the maximum quantity of scripts has been borrowed, no further copies may be taken out until some or all of the current loan is returned.** one back = one more may be borrowed.
- Opening hours:- Tues 2pm to 7pm; Weds 3pm to 6pm, (or by special arrangement with the librarians).
library@scda.org.uk or Douglas Currie 07879 877732 (Tuesdays only); Susan Wales 07799 408608; Alison McCallum 07772 945612